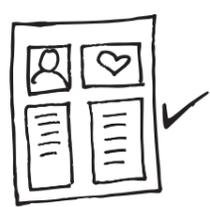


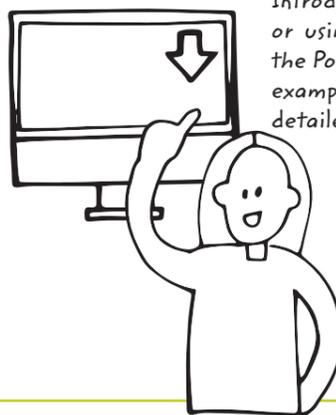
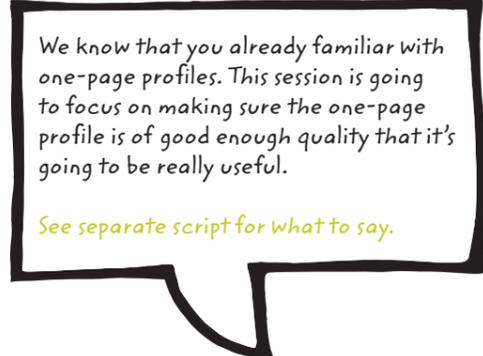
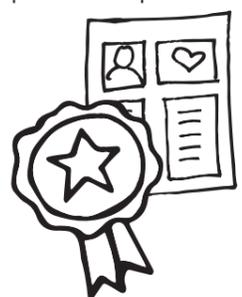
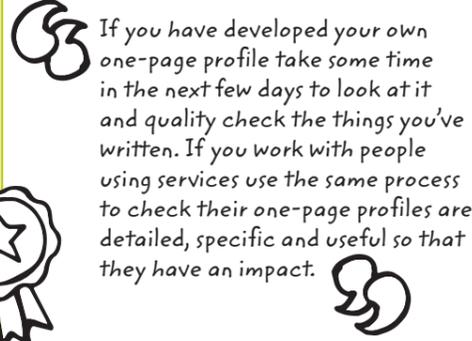


TEAM 15 • ONE-PAGE PROFILE QUALITY CHECK

AGENDA ITEM

TIME	WHAT	WHO	OUTCOME	PLEASE COME PREPARED
 15 minutes	 Understanding one-page profiles - how well do you know your person-centred thinking tools?	 Your name	 We are all clear about how a best practice one-page profile should be written.	 Read pages 4 & 5 in the 'Key Points and Top Tips booklet'.

TEAM 15 SESSION PLAN - PRACTICING

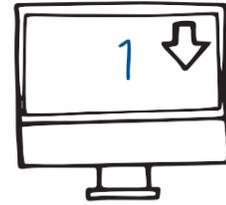
HOW LONG	ACTIVITY	HOW TO DO IT	WHAT TO SAY
5 Minutes	Understanding one-page profiles 	 Introduce by showing film clip or using the script. Download the PowerPoint slides giving examples of specific and detailed sentences.	 We know that you already familiar with one-page profiles. This session is going to focus on making sure the one-page profile is of good enough quality that it's going to be really useful. <i>See separate script for what to say.</i>
8 Minutes	Quality checking a one-page profile example. 	Have the one-page profiles Jessica 1 and 2 printed off Give everyone a copy of Jessica 1 and ask the questions on slide 6. Give 4 minutes to look at the profile. Get feedback from the group and explore the questions that they would want to ask. Now give out Jessica 2. Ask people the question on slide 7. Give 2 minutes to look at the profile. Get feedback from the group.	 Look at Jessica's one-page profile. Ask the 3 questions is it detailed, is it specific and could you use it to support Jessica?. Then think about what questions you would need to ask Jessica to improve the quality of her one-page profile. Now have a look at this improved profile and ask the 3 questions again. Is it detailed, is it specific and could you use it.
2 Minutes	Quality checking their own one-page profiles 	 Ask team members to think about their own one-page profiles and those of people who use your services if this is applicable.	 If you have developed your own one-page profile take some time in the next few days to look at it and quality check the things you've written. If you work with people using services use the same process to check their one-page profiles are detailed, specific and useful so that they have an impact.

WHAT TO SAY

We know that you already familiar with one-page profiles. This session is going to focus on making sure the one-page profile is of good enough quality that it's going to be really useful.

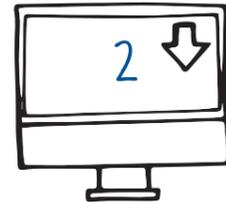


We develop a one-page profile so that others can quickly get to know the person and what matters to them and so that they can be supported well. The purpose is not to tick a box that a one-page profile has been completed but that the one-page profile has an impact for the person. We need to make sure that what's included on the one-page profile is sufficiently detailed and specific to make it useful. (show slide 1) The questions we ask ourselves are:



Is it detailed enough? In the example here from 'important to' section we have "reading" – is this detailed enough?

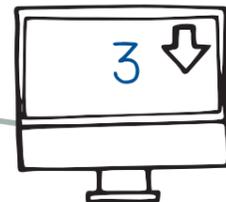
If we add detail to this it will give us much more information about what's important to the person and a sense of them as a person. Here is the example with more detail (slide 2). This tells us much more about the person, when they read and what kind of books. This would enable us to start a conversation, understand what they like to read and alert us that there may be a problem if they aren't reading at the moment.



The next question is:

Is it specific?

Here's another example from the 'what's important to me' section. Is this specific enough? Regularly could mean once a month, once a week or every day. So here is the same example but being much more specific (slide 3).



Finally we ask:

Could you use it? (slide 4)

Here's an example from 'How best to support me' section. Is this useful for others? They will know that I like tidiness but not how to support me at work with this. This example with specific ways to help is much more useful (slide 5).

